UMFS-1 7/92

UNIVERSITY OF MARYLAND FLEET SYSTEM
Monthly Mileage and Maintenance

APPENDIX 4

____ License No. -or- _____ VIN last 6 digits	Vehicle Make & Model	Year	Institution
Report Month & Year	**Starting Odometer**		☐1 ☐2 ☐3 ☐4 ☐Exempt

Date	Daily Trip Log (Destination)	Commute Miles	Odometer End of Trip	Gasoline		Oil Added Betw. changes		Driver Initials
				Gals	Cost	Qts.	Cost	
	TOTALS							

Maintenance and Repairs (Do not include gas, or oil added between changes)			
Date	**Description**	**Qty. or Freq.**	**Cost**

FLEET COORDINATOR USE					
Maintenance		**Body/Fender & Accident Repairs**		**No. of tires added**	**Accident Freq.**
Freq.	**Cost**	**Freq.**	**Cost**		