

VEHICLE INSPECTION REPORT

UNIVERSITY OF MARYLAND BALTIMORE

Agency

INSPECTION:

APRIL – OCTOBER

DATE OF INSPECTION _____ MILEAGE _____ INSPECTED BY: _____

YEAR _____ MAKE & MODEL _____ BODY STYLE _____

DRIVER _____
 (First) (Middle) (Last)

SER.# _____ VEHICLE I.D.# (MFOMS) _____ LICENSE # _____

INDICATE SATISFACTORY “S” UNSATISFACTORY “U”

LAST SERVICE: OIL _____ LUBE _____ TUNE-UP _____
 Date Date Date

MILEAGE _____ MILEAGE _____ MILEAGE _____

TIRE WEAR: R.F. _____ L.F. _____ R.R. _____ L.R. _____ SPARE _____ GLASS WINDOW _____ MIRROR _____

LIGHTS: FRONT _____ REAR _____ SIGNAL _____ EXTERIOR: SCRATCHES _____ PAINT COND _____ DENTS _____

INTERIOR: CLEANLINESS _____ REGISTRATION CARD _____ MILEAGE FORMS _____ ACCIDENT PKG. _____

IS OWNER MANUAL FOLLOWED ON GENERAL VEHICLE MAINTENANCE?

ASSIGNED DRIVER’S REMARKS:

STEERAGE: _____ BRAKES: _____ ACCELERATION: _____ TRANSMISSION: _____ OTHER: _____

GENERAL: Any unsatisfactory item must be corrected within 7 days.

State repair contracts are to be used if in-house facilities are not available.

All accidents are to be investigated by police and reports submitted.

Warranties and repair re-calls are to be exercised.

Failure to maintain Inspection Reports or to exercise State contracts and warranties may result in loss of State vehicle assignment.